

## PAWTOWN BOARDING POLICIES and AGREEMENT

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| <b>Vaccinations</b>             | <p><b>Pawtown must have a formal vaccination record from a licensed veterinarian .</b><br/>         We require that vaccinations be administered at least 10 days prior to arrival. We may not be able to board a pet if this requirement is not met<br/>         For your pet’s protection as well as the protection of other pets at the facility, the following vaccinations are required after the initial series of puppy or kitty shots:<br/>         Please call us if there is any reason your pet cannot receive these required vaccinations.</p> <p><b>Dogs – Up-to-date on the following:</b><br/> <b>RV</b> (Rabies)<br/> <b>DHLPP</b> (Distemper virus, Parvo virus, Leptospirosis, Hepatitis, and Parainfluenza)<br/> <b>BV</b> (Bordetella)<br/> <b>OTHER RECOMMENDED</b><br/> <b>CIV</b> (Canine Influenza): H3N8 and H3N2<br/> <b>Healthy Fecal Exam</b></p> <p><b>Cats– Up-to-date on the following:</b><br/> <b>RV</b> (Rabies)<br/> <b>FVRCP</b> (Feline Viral Rhinotracheitis/Calicivirus/Panleukopenia<br/> <b>FelV</b> (Feline Leukemia) <b>OR</b> negative <b>FIV/FelV</b> test within the past year<br/> <b>OTHER RECOMMENDED</b><br/> <b>Healthy Fecal Exam</b></p> |
| <b>Health</b>                   | All pets must be in good general health to stay at Pawtown. Any pet known to have been exposed to a contagious virus must wait 30 days or until clearance by his or her veterinarian is given before visiting Pawtown.  |
| <b>Internal Parasites</b>       | If internal parasites are discovered, the pet will be quarantined and the parent will be called to discuss a plan of action regarding obtainment of veterinary treatment. A negative test for internal parasites from the pet’s veterinarian will be required prior to the next visit.  |
| <b>Flea and Tick Prevention</b> | We follow a rigorous program of flea and tick prevention. All pets will be checked thoroughly for fleas and ticks prior to admittance. If any are found, the pet will be treated immediately, at the parent’s expense, before being allowed to enter the boarding area.   |
| <b>Behavior</b>                 | Pets may not be accepted for boarding if they show signs of, or have a history of, severe aggression or separation anxiety. A daily handling fee may be charged for pets that are difficult to manage. We reserve the right to decline service to any pet or individual.  |
| <b>Interaction</b>              | For at least 10 days prior to arrival, we require that guests refrain from visiting veterinarians’ offices, grooming salons, day camps, dog shows, or other places where they may possibly be exposed to a contagious virus or parasites. We may not be able to board a pet if this requirement is not met.   |
| <b>Minimum Age</b>              | Puppies and kitties must have completed the full series of vaccinations at least 10 days prior to their visit.  |
| <b>Personal Items</b>           | At Pawtown, we do everything in our power to make sure our guests are as content and comfortable as possible. We ask for your cooperation in limiting the amount of   |

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|                              | <p>belongings you send with your pet to one or two favorite items which can be laundered and/or sanitized daily using our in-house, commercial grade equipment and are labeled with your pet's name. Please be aware these articles may be lost or damaged due to our daily sanitation procedures. We cannot be responsible for items left with us.</p>   |
| <b>Food/Treats</b>           | <p>We feed premium Pro Plan food to our guests. A special blend of food has been chosen for its tastiness and digestibility making it the perfect choice in a boarding situation. You are welcome to provide your pet's food from home if you prefer. Please pack each serving separately in a disposable bag or container with your pet's name written on it. Dogs and cats are served two meals a day, breakfast in the morning and dinner in the late afternoon. Arrangements can be made if your pet is on a specific feeding schedule or has special requirements. A small service charge may apply. In addition, we offer house treats to guests, please let us know if your pet is on a special diet or could be allergic.</p> |
| <b>Medication</b>            | <p>Please bring all prescription medications in the original container labeled with the pet's name and dosage. A daily medication fee of \$3 may apply for each pet that requires medication.</p>   |
| <b>Bedding/Toys</b>          | <p>We accept pet blankets, towels and toys that can be laundered and/or sanitized daily. Extremely large blankets, beds and stuffed bedding that cannot be easily laundered using our in-house equipment cannot be accepted.</p>  |
| <b>Check-in</b>              | <p>Similar to hotels for pet parents, check-in and check-out time is 12 noon. If you need to drop off your pet before noon, please let us know when reservations are made so that we can make the proper arrangements for your pet. A morning check-in charge of \$10 will apply. First-time visitors should arrive for check-in no later than 3 p.m. and all other pets should arrive at least one hour prior to the time that our lobby closes.</p>   |
| <b>Check-out</b>             | <p>Pet parents that pick up their pets by 1 pm will not be charged for that day. If you need to pick up your pet after 1pm, please let us know when reservations are made so that we can make the proper arrangements for your pet. A late check-out charge of \$18 will apply to pets that are picked up between 1pm and 3pm. If a pet is not picked up by 3pm, an additional charge equal to the overnight boarding rate will apply.<br/>* If you need to pick up your pet before or after our scheduled lobby times, you can make special arrangements to do so. The fee for this service is \$35 and is subject to staff availability.</p>  |
| <b>Extended Check-out</b>    | <p>COMING SOON - We provide a wide array of pet spa and grooming services specifically designed to pamper your pet. We provide an extended check-out until 3 p.m., with no additional charge, for pets that are scheduled for complete grooming services in our luxury day spa on the day of check-out.</p>   |
| <b>Room Assignments</b>      | <p>Pawtown makes every effort to ensure all of our guests enjoy their vacation away from home. We reserve the right to re-assign pets to different rooms or suites if they exhibit destructive or disruptive behaviors.</p>   |
| <b>Room Sharing</b>          | <p>For the safety of our guests, we do not allow pets from different families to share rooms or suites.</p>   |
| <b>Access to Guest Rooms</b> | <p>Pets that stay with us typically adapt very well and enjoy a wonderful, fun experience. We have found that it is best for our guests if pet parents do not accompany their pet when he or she enters or leaves the boarding area</p>   |
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| <b>Non-emergency</b>         | <p>Some pets react differently to new environments and separation from their parents. In non-emergency situations (e.g., diarrhea, loss of appetite), we will contact you to</p>  |

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| <b>Care</b>                | discuss best course of action for your pet.   |
| <b>Emergency Care</b>      | If your pet should require medical attention while in our care, our customary procedure is to contact you or your emergency contact to discuss the best course of action. Should the nature of your pet's illness require an office visit, we reserve the right to utilize a veterinarian of our choice. Our fee for transporting your pet to and from the veterinarian is \$50. Our fee for transporting your pet to and from certain specialists, or after hours, is \$80. Our fee for wait time at the veterinarian is \$15 per 15 minutes. Any costs arising from medical care that we pay on your pet's behalf will be billed to you at or prior to check-out. |
| <b>Lobby Hours</b>         | Pawtown is open Monday - Friday 9 a.m. – 5 p.m., and Saturday and Sunday 10 a.m. – 1:30 p.m. Check-in or check-out outside of these hours is generally not available. If it is permitted, a \$35 charge will be incurred and is subject to staff availability.  |
| <b>Holidays</b>            | Our lobby is closed on the following holidays: Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Day and New Year's Day. We will be fully staffed, but check-in and check-out is not available on these holidays. In addition, our lobby closes at 1 p.m. Thanksgiving Eve, Christmas Eve and New Year's Eve   |
| <b>Cancellation Policy</b> | We require a two-night deposit for reservations during holidays and peak seasons. The deposit will be forfeited for no-shows, late cancellations, or late reservation changes that reduce the number of nights reserved. For holiday and peak season reservations, a deposit refund or account credit will be provided for cancellations or reservation changes made seven days or more from the arrival date. For other reservations, a deposit refund or account credit will be provided for cancellations or reservation changes made three days or more from the arrival date.  |
| <b>Damages</b>             | We do not charge a damage deposit for guests who stay at our facility. We may remove items from rooms, or relocate guests from luxury suites to ranch rooms, if we find they are chewing or otherwise damaging items. Out of the ordinary damage incurred during a guest's stay is the responsibility of the parent. Damages are limited to the cost of materials and \$50 in labor costs.  |
| <b>Rates/Services</b>      | All rates and services are subject to availability and change   |
| <b>Abandoned Pet</b>       | In the case of an abandoned pet, Pawtown will comply with Chapter 70 of the Texas State Property Code.  |
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### **Pawtown Boarding Agreement**

This is an agreement between Fox Aluminum, Inc, DBA Pawtown (hereinafter called "Pawtown") and the pet parent (owner) whose signature appears below (hereinafter called "Parent"). "Pet" may refer to a dog or a cat, or both, as applicable.

1. Parent has received a copy of the Pawtown "Boarding Policies" and agrees with the terms and conditions set forth within.
  
2. Parent agrees to pay the rates for pet care services (as set forth in "Boarding Policies") that are in effect on the date the pet is checked into Pawtown. Parent further agrees that pet(s) will not leave the facility until all charges are paid.

3. Parent certifies that pet(s) will be current on all required vaccinations at the time of boarding and will supply Pawtown with the appropriate documents and phone number of the veterinarian who administered these vaccinations.
4. Parent understands and agrees that in admitting their pet(s), Pawtown has relied on their representation that their pet(s) are in good health and have not been ill with any communicable condition in the last 60 days.
5. Parent certifies that their pet(s) have not harmed or shown aggression or threatening behavior towards any person or other pets.
6. Parent agrees that any photographic images of their pet(s) taken during his or her visit at Pawtown may be posted on the Pawtown website or other Pawtown internet sites, or included in email or printed materials for public distribution, without prior authorization.
7. Parent understands that Pawtown reserves the right to re-assign pet(s) to different rooms or suites if they become destructive, overly aggressive or disruptive to staff or other pets.
8. Parent understands and agrees that they are solely responsible for any harm or damages caused by their pet(s) while at Pawtown and agrees to pay for said harm or damages caused by pet(s) staying in the luxury suites in accordance with the fees set forth in "Pawtown Boarding Policies."
9. Parent authorizes Pawtown, at its sole discretion, but without any obligation to do so, to do whatever it deems reasonably necessary for the health and well-being of their pet(s) during their visit and Parent assumes full financial responsibility for any and all expenses involved.
10. Parent understands and agrees that if their pet(s) become ill or injured, or if the state of the pet(s) health otherwise requires professional medical attention, in each case, in the reasonable judgment of Pawtown, Pawtown, in its sole discretion, may engage, but shall not be obligated to engage, the service of a veterinarian, administer prescribed medicine or give other prescribed attention to the pet(s), and the expenses thereof shall be paid by the Parent.
11. Parent understands and agrees that if their pet(s) are not picked up by the end of the business day, Pawtown is authorized to take whatever action is deemed necessary for the continuing care of the pet(s), and Parent agrees to pay for any and all expenses associated with such care.
12. Pawtown shall exercise reasonable care for the pet(s) delivered by the Parent. It is expressly agreed by Parent that, unless Pawtown has been grossly negligent or has willfully mistreated the pet(s), Pawtown's liability shall in no event exceed the lesser of the current chattel value of the pet(s) or the sum of \$1,000.00 per each pet(s).

**I certify that I have read and understand the policies of Pawtown set forth in this agreement and I agree to abide by these policies and accept all the terms of this agreement.**

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Printed Name of Parent

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Pet(s) Name

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Signature of Parent

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Date